Certificate of Liability Insurance Requirements
LOW HAZARD USE

As required by your contract terms, a Certificate of Liability Insurance with Additional Insured Endorsement must be provided to us directly by your insurance agent. All sections must be completed as shown in the example below.

DISCLAIMER: PLEASE REFER TO THE AGREEMENT BETWEEN THE CITY OF PALMDALE AND THE CONTRACT HOLDER FOR SPECIFIC INSURANCE REQUIREMENTS. IT IS RECOMMENDED THAT THE CONTRACT HOLDER PROVIDE A COPY OF THE INSURANCE REQUIREMENTS IN THE CONTRACT TO THE INSURANCE COMPANY FOR REVIEW AND COMPLIANCE.

<table>
<thead>
<tr>
<th>COVERAGES</th>
<th>CERTIFICATE NUMBER: XXXXXXX</th>
<th>REVISION #:</th>
</tr>
</thead>
</table>

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(s) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<table>
<thead>
<tr>
<th>PRODUCER</th>
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Insurance Agent Name/Address

<table>
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<tr>
<th>INSURED</th>
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Insured’s Name/Address

<table>
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<tr>
<th>COVERAGE</th>
<th>REQUIRED INSURANCE</th>
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</thead>
<tbody>
<tr>
<td><strong>PERSONAL &amp; ADVERTISING INJURY</strong>:</td>
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</tr>
<tr>
<td><strong>WORKER’S COMPENSATION</strong>:</td>
<td></td>
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<tr>
<td><strong>PROPERTY DAMAGE</strong>:</td>
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<td><strong>BODILY INJURY (Per occurrence)</strong>:</td>
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<td><strong>PERSONAL &amp; ADVERTISING INJURY</strong>:</td>
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<tr>
<td><strong>GENERAL LIABILITY</strong>:</td>
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<td><strong>LIQUOR LIABILITY</strong>:</td>
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</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / (Attach ACORD 101, Additional Details Schedule, if more space is required)

This certificate supercedes all previously issued certificates for this holder, applicable to carriers listed and the policy term(s) referenced.

The City of Palmdale, Housing Authority, Palmdale Finance Authority, and their officers, agents, employees and volunteers are named as additional insureds. Include name and date(s) of event(s).

<table>
<thead>
<tr>
<th>CERTIFICATE HOLDER</th>
<th>CANCELLATION</th>
</tr>
</thead>
</table>

City of Palmdale
Department of Parks & Recreation
827 East Avenue Q-9
Palmdale, CA 93550

Authorized Representative’s Signature

ACORD 25 (2010/05)
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Submit Certificate of Liability Insurance & Additional Insured Endorsement to:

City of Palmdale
Department of Parks & Recreation
827 East Avenue Q-9, Palmdale, CA 93550
661/267-5611 • Fax 661/267-5636

Please submit your Certificate of Liability Insurance with the following requirements:

1. Issue date is required.
2. Insured name must be identical to the Legal Entity Name listed on the contract.
3. Insurance company(ies) must be authorized to do business in the State of California.
4. REQUIRED GENERAL LIABILITY:
   - $1,000,000 Per Occurrence limit
   - $2,000,000 General Aggregate limit
   - If food, drink or any kind of product is sold or given away at the event:
     - $2,000,000 Products & Completed Operations Aggregate limit
   - Additional Insured Endorsement required.
5. Policy number.
6. Policy term must cover date(s) of event(s), including set-up and teardown.
7. REQUIRED MEDICAL EXPENSES AND PERSONAL & ADVERTISING INJURY:
   - $5,000 Med Exp (Any One Person)
   - $1,000,000 Personal & Adv Injury
8. REQUIRED AUTOMOBILE LIABILITY:
   - $1,000,000 Combined Single Limit including owned, non-owned and hired automobile coverage. Additional Insured Endorsement required.
9. REQUIRED WORKER’S COMP.:
   - California Statutory Requirements.
   - Employer’s Liability:
     - $1,000,000 Each Accident
     - $1,000,000 Disease - Each Employee
     - $1,000,000 Disease - Policy Limit
   - If alcohol is served or sold, REQUIRED LIQUOR LIABILITY:
     - $2,000,000 Per Occurrence
     - $5,000,000 General Aggregate
   - If event holder’s primary membership consists of children, REQUIRED SEXUAL ABUSE & MOLESTATION LIABILITY:
     - $1,000,000 on a claims-made basis
10. REQUIRED WORDING:
   - The City of Palmdale, Housing Authority, Palmdale Finance Authority, and their officers, agents, employees and volunteers are named as additional insureds. Include name(s) and date(s) of event(s).
11. City of Palmdale
   - Dept. of Parks & Recreation
   - 827 East Avenue Q-9
   - Palmdale, CA 93550
12. Authorized representative’s signature required.
13. See next page for required Additional Insured Endorsement sample.
Additional Insured Endorsement Requirements

You must submit your Additional Insured Endorsement with your Certificate of Liability Insurance. All sections must be completed as shown in the example below.

Please submit your Additional Insured Endorsement with the following requirements:

1. Policy Number(s) for Commercial Liability and Commercial Automobile Liability (mandatory). If serving or selling alcohol, include policy number for Liquor Liability (mandatory). If event holder’s primary membership consists of children, include policy number for Sexual Abuse & Molestation (mandatory).

2. Commercial Liability and Commercial Automobile Liability. If serving or selling alcohol, Liquor Liability. If primary membership consists of children, Sexual Abuse & Molestation Liability.

3. The City of Palmdale, Housing Authority, Palmdale Finance Authority, their officers, agents, employees and volunteers are named as additional insureds.

NOTE: Your insurance carrier must be located in and licensed to business in the State of California.