DRAFT

The City of Palmdale is soliciting input on its application for the
Edward Byrne Memorial Justice Assistance Grant Program
(JAG 2022)

Please submit any comments to:

City of Palmdale
Neighborhood Services Department
Attn: Heather Nichols
38250 Sierra Hwy., 2nd Floor
Palmdale, CA 93550
661/267-5126

A public hearing will also be held on this matter on
August 3, 2022
7:00pm
City Council Chambers

This document will be available for public comment from
Monday, July 25, 2022, to Monday, August 02, 2022
Standard Applicant Information

Project Information

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Proposed Project Start Date</th>
<th>Proposed Project End Date</th>
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<tbody>
<tr>
<td>Enhanced Traffic Enforcement</td>
<td>10/1/22</td>
<td>9/30/23</td>
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</tbody>
</table>

| Federal Estimated Funding     | Applicant Estimated Funding | Program Income Estimated  |
| (Federal Share)              | (Non-Federal Share)         | Funding                    |
| 50943.00                     | 404659.00                   | 0.00                       |

Total Estimated Funding 455602.00

Areas Affected by Project (Cities, Counties, States, etc.)

93550
93551
93552

Type Of Applicant

Type of Applicant 1: Select Applicant Type:
C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

https://justgrants.usdoj.gov/prweb/PRAuth/app/JGITS_/3yZ68xxi_ipDExTOT4XnAjzAXmVNevV?/TABTHREAD1?pyActivity=PrintWork&Prompt=fal...
Application POC Prefix
Name

Application POC First Name
Heather

Application POC Middle Name

Application POC Last Name
Nichols

Application POC Suffix Name

Organizational Affiliation

Title
Neighborhood Services Specialist

Email ID
hnichols@cityofpalmdale.org

Phone Number
6612675161

Fax Number
6612675155

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? ✗

a. This application was made available to the State under the Executive Order 12372 Process for review on:

State Review Available Date
06/29/2022

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (2)

https://justgrants.usdoj.gov/prweb/PRAuth/app/IGITS/_/3yZ8BxxL_jpDExTOT4XnAjjjAXmVNevWjITABTHREAD1?pyActivity=PrintWork&Pong=fa...
Authorized Representative

Authorized Representative Information

Prefix Name  

First Name  Middle Name  Last Name  Suffix Name
Heather  Nichols

Title  
Housing Coordinator

Verify Legal Name, Doing Business As, and Legal Address

Legal Name  Doing Business As
PALMDALE, CITY OF

UEI  
YX39EBRTDCT5

Legal Address  
Street 1
38300 SIERRA HWY
Street 2

City  State  Zip/Postal Code
PALMDALE  CA  93550

Congressional District  Country
25  USA

Certification

The legal name, Doing Business As (DBA) and legal address define a unique entity in the system. 
https://justgrants.usdoj.gov/prweb/PRAuth/app/4GfTS_3yZbBxx_lhpDExTOT4XnAjglAXmVNevW*/ITABTHREAD1?pyActivity=PrintWork&Promp...
The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name
Heather Nichols

Certification Date / Time
07/20/2022 12:32 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:
   a. Contact your Entity Administrator.
   b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

Proposal Narrative

<table>
<thead>
<tr>
<th>Name</th>
<th>Category</th>
<th>Created by</th>
<th>Application Number</th>
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# Budget and Associated Documentation

## Budget Summary

### Budget / Financial Attachments

#### Budget Worksheet and Budget Narrative

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#### Indirect Cost Rate Agreement

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#### Financial Management Questionnaire (Including applicant disclosure of high-risk status)

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#### Disclosure of Process Related to Executive Compensation

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### Additional Attachments

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### Budget and Associated Documentation

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Total
Project Cost Breakdown

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<td>Program Income Amount</td>
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DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES?

Additional Application Components

Research and Evaluation Independence and Integrity Statement

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Additional Attachments

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Disclosures and Assurances

Disclosure of Lobbying Activities

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Date Added
7/18/2022 11:52 AM

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

OMB APPROVAL NUMBER 1121-0140
EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

1. I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

2. I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds

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sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 2010(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department’s compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--
a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signed

SignerID
hnichols@cityofpalmdale.org

Signing Date / Time
7/21/22 7:49 PM
U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS;
DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to
which they are required to attest. Applicants should also review the instructions for certification included in the
regulations or other cited requirements before completing this form. The certifications shall be treated as a
material representation of fact upon which reliance will be placed when the U.S. Department of Justice
("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the
extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person
for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an
officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any
Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal,
amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant’s request for Federal funds is in excess of $100,000, and any funds other than Federal
appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an
officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of
a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall
complete and submit Standard Form - LLL, “Disclosure of Lobbying Activities” in accordance with its (and any
DOJ awarding agency’s) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all
subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure
that any certifications or lobbying disclosures required of recipients of such subgrants and procurement
contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R.
Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in
a primary tier “covered transaction,” as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of
Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal
department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under
any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a
criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal,
or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or
commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false
statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or
commission of any offense indicating a lack of business integrity or business honesty that seriously and directly
affects its (or its principals’) present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcollateralsupport@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcollateralsupport@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant’s policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee’s conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)--

(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office. 145 N Street. NE. Washington. DC. 20530:
https://justgrants.usdoj.gov/prweb/PRAuth/app/IGITS_/3yZ6shxi_IpDExT0T4XnAqj/AxMvNeWVpITABTHREAD1?pyActivity=PrintWork&Prompt=f...
For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2),
with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent
with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program
approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of
paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY
GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by
the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement
agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has
been certified by an approved independent credentialing body or has started the certification process. To
become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is
allowed by law.

For detailed information on this certification requirement, see https://cops.usdoj.gov/SafePolicingEO.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure
compliance with federal, state, or local law, and that such certification shall not constitute a defense in any
federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be
(or may be) used by third parties to create liability by or against the United States or any of its officials, officers,
agents or employees under any federal law. Neither the safe policing certification process nor the safe policing
certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief
against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-
party beneficiary of the safe policing certification process, or, with respect to the safe policing certification
requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if
this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all
agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United
States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a
material fact) in this certification, or in the application that it supports, may be the subject of criminal
prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may
subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise
(including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards,
including certifications provided in connection with such awards, are subject to review by the Department,
including by its Office of the Inspector General.
Certified

Signer ID
hnicholas@cityofpalmdale.org

Signing Date / Time
7/21/22 7:49 PM

Other Disclosures and Assurances
No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that...
Grant Package

I will rely upon this declaration and certification as a material representation, and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Signed

SignerID
hnichols@cityofpalmdale.org

Signing Date / Time
7/21/22 7:50 PM

Other

No documents have been uploaded for Other

Not Certified
Grant: Edward Byrne Memorial Justice Assistant Grant Program 2022
Agency: City of Palmdale
Project Title: Enhanced Traffic Enforcement
Project Contact: Heather Nichols, hnichols@cityofpalmdale.org, 661-267-5126

PROPOSAL NARRATIVE

Description of the Issue

The City of Palmdale (City) has a population of approximately 169,500 residents, in a 104-square mile area, located approximately 60 freeway miles northeast of downtown Los Angeles. The City of Palmdale is located in the Antelope Valley. Early morning and early evening traffic flow increases drastically due to a large commuting workforce.

The roadway system in Palmdale has a total of 534 miles of paved roadway. The City is traversed by one major freeway running North and South, and one highway running East and West. There is a total of 176 miles of arterial roads, conforming to a basic grid plan that connects with roadways of similar nature in those cities and areas bordering Palmdale. The remaining 358 miles of paved roadway is made up of alleyways, collector and residential streets.

The high volume of commuters and passenger vehicles that drive on Palmdale’s roadways leads to high levels of incidents and creates the need for critical and immediate response. Traffic enforcement for the City is provided by the Los Angeles County Sheriff’s Department under a service contract. Enforcement operations are conducted on a 24-hour basis but are limited by response to priority and emergency calls for service (criminal). During specific time periods, such as late afternoon or early evenings, there is a higher volume of calls for service. Traffic units are utilized to respond to criminal calls in addition to working traffic enforcement. DUI/DWI enforcement is done by all deputies assigned to field duties and is aided by sixteen (16) Preliminary Alcohol screening (PAS) devices, assigned to traffic deputies.
Available collision information indicates that Palmdale has experienced a steady increase in collisions in recent years, specifically in DUI/DWI and in alcohol related collisions. In 2021, the City had a total of 133 DUI/DWI crashes which resulted in 49 injuries and 3 fatalities. Attested decreases are credited to the use of this grant on two additional motorcycle deputies.

The two (2) motorcycle deputies partially funded through this grant, will help mitigate increasing traffic incidents and provide timely response to citizen complaints. It will also help ensure that collisions will continue to decrease, thereby maintain traffic safety and community safety as law enforcement priorities.

**Project Design and Implementation**

Since 2005 the City has employed two additional motorcycle deputies that have provided critical services in traffic and crime determent. Each year the City sets goals that will help reduce overall collisions and incidents within the City boundaries. The City proposes to reduce and maintain overall collisions in the City by 4%; reduce speed related collisions by 4%; reduce DUI/DWI collisions by 5%, and reduce the percentage of DUI/DWI related collisions involving an injury or fatality by 5% by June 30, 2023. The City proposes utilizing the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) funds to continue to contract for two additional motorcycle deputies. These two deputies will be utilized primarily for directed enforcement efforts to help reduce speed-related collisions. The deputies will also be available to respond to calls for service as prioritized. The deputies will work
in coordination with the City's Neighborhood Services Department to identify high-risk areas and other areas of concern. Quarterly statistical reports will be provided from the Sheriff's Department to the City.

**Capabilities and Competencies**

The City of Palmdale employs 287 full-time personnel. The City contracts with the Los Angeles Sheriff's Department to provide law enforcement service for the City. The City currently contracts for personnel, including 67 deputies, of which 4 are motorcycle deputies and 1 motorcycle sergeant.

The City has actively pursued traffic-engineering solutions that provide adequate capacity, operations, and safety for its officers and communities alike. Palmdale has continued to increase its commitment of resources to traffic enforcement and management. The City utilized the FY 2005-2021 JAG grants, to offset the cost of deploying two additional motorcycle deputies to enhance our traffic enforcement program. Deputies began their deployment in November 2005. One deputy recently promoted to Sergeant and was replaced with a Deputy who has been doing enforcement at a different station since 2015.

The motorcycle deputies are utilized to address traffic problems and incidents as reported and identified by collision records and complaints. In 2021 two grant deputies issued 2,428 citations for hazardous violations, concentrating on the speed-related problem areas throughout the City, particularly around school zones. The two deputies also issued 269 non-hazardous citations and made 137 traffic related arrests.
Grant: Edward Byrne Memorial Justice Assistant Grant Program 2022  
Agency: City of Palmdale  
Project Title: Enhanced Traffic Enforcement  
Project Contact: Heather Nichols, hnichols@cityofpalmdale.org, 661-267-5126

**Data Collection and Management**

The City of Palmdale will submit specific performance measures data as required under the award. The City’s performance measures correlate to the goals, objectives and deliverables identified under this proposal and the subsequent award document.
Budget Detail Worksheet

(1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal (match) amount in the appropriate category, if applicable.

(2) For each budget category, you can see a sample by clicking *(To View an Example, Click Here)* at the end of each description.

(3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.

(4) **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.

(5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 552.
A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) To View an Example, Click Here

PERSONNEL (FEDERAL)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Basis</th>
<th>Percentage of Time</th>
<th>Length of Time</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Towne</td>
<td>Grant Bonus Deputy</td>
<td>$227,801.00</td>
<td>Year</td>
<td>11.18</td>
<td>1</td>
<td>$25,468</td>
</tr>
<tr>
<td>Sheldon Sherman</td>
<td>Grant Bonus Deputy</td>
<td>$227,801.00</td>
<td>Year</td>
<td>11.18</td>
<td>1</td>
<td>$25,468</td>
</tr>
</tbody>
</table>

FEDERAL TOTAL: $50,936

PERSONNEL NARRATIVE (FEDERAL)

The City contracts for complete municipal law enforcement services with the Los Angeles County Sheriff’s Department (LACSD) based on past studies, which have analyzed the delivery of public safety services compared to the per capita costs of operating a municipal agency. Studies have shown that areas patrolled by contract Sheriff’s, experience a 50% lower crime rate and estimate the average costs for a sheriff’s contract is nearly 50% lower than the costs to operate and insure a municipal police agency. The City contracts with LACSD to provide all law enforcement services as the most cost-effective way to provide public safety services for its residents.

The City is eligible for $50,943 through the 2022 JAG Program. Two (2) bonus deputy salaries will be partially funded by the grant, the City is not requesting matching funds and will utilize General Fund expenditures to make up the amount not covered by this grant request.

Deputy Jason Towne will be used for directed traffic enforcement. He will spend 100% of his time on this project.

Deputy Sheldon Sherman will be used for directed traffic enforcement. He will spend 100% of his time on this project.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Computation</th>
<th>Cost</th>
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<tbody>
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<td>Salary</td>
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<td></td>
<td>Year</td>
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**NON-FEDERAL TOTAL** $0

**PERSONNEL NARRATIVE (NON-FEDERAL)**

**TOTAL PERSONNEL** $50,936
<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
<th>Cost</th>
<th>FEDERAL TOTAL</th>
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**Fringe Benefits**

Fringe benefits shall be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel, listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Worker’s Compensation, and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, or example is 0.05). To view an example, click here.
### FRINGE BENEFITS (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Description</th>
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<th>Cost</th>
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<td>Rate</td>
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**NON-FEDERAL TOTAL** $0

### FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

<table>
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<tr>
<th>Description</th>
<th>TOTAL FRINGE BENEFITS</th>
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<tr>
<th>Description</th>
<th>TOTAL FRINGE BENEFITS</th>
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C. **Travel** — Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at $X airfare, $X lodging, $X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here]

**TRAVEL (FEDERAL)**

<table>
<thead>
<tr>
<th>Purpose of Travel</th>
<th>Location</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item</td>
<td>Cost Rate</td>
<td>Basis for Rate</td>
<td>Quantity</td>
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<td>Lodging</td>
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<tr>
<td>Meals</td>
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<td>Mileage</td>
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<td>Transportation:</td>
<td>Round-trip</td>
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<td>Local Travel</td>
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<td>Other</td>
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<td><strong>Subtotal</strong></td>
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<td><strong>FEDERAL TOTAL</strong></td>
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**TRAVEL NARRATIVE (FEDERAL)**
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<th>Purpose of Travel</th>
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<tr>
<td>Item</td>
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<td>Basis for Rate</td>
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<td>Lodging</td>
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<td>Subtotal</td>
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</tbody>
</table>

NON-FEDERAL TOTAL $0

TRAVEL NARRATIVE (NON-FEDERAL)

TOTAL TRAVEL $0
D. **Equipment** – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

### EQUIPMENT (FEDERAL)

<table>
<thead>
<tr>
<th>Item</th>
<th>Computation</th>
<th>Cost</th>
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<tbody>
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</tbody>
</table>

FEDERAL TOTAL $0

### EQUIPMENT NARRATIVE (FEDERAL)

[Blank space for narrative]
E. **Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than $5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. 

**To View an Example, Click Here**

**SUPPLIES (FEDERAL)**

<table>
<thead>
<tr>
<th>Supply Items</th>
<th>Computation</th>
<th>Cost</th>
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<td>Quantity/Duration</td>
<td>Cost</td>
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$0

FEDERAL TOTAL $0

**SUPPLIES NARRATIVE (FEDERAL)**


## SUPPLIES (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Supply Items</th>
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</table>

NON-FEDERAL TOTAL $0

## SUPPLIES NARRATIVE (NON-FEDERAL)

TOTAL SUPPLIES $0
F. **Construction** – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here]

**CONSTRUCTION (FEDERAL)**

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Description of Work</th>
<th>Cost</th>
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</table>

| FEDERAL TOTAL | $0 |

**CONSTRUCTION NARRATIVE (FEDERAL)**

[Blank space for narrative]
G. Consultants/Contracts — Indicate whether applicant’s formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of $650 per day or $81.25 per hour require additional justification and prior approval from OJP. To View an Example, Click Here

<table>
<thead>
<tr>
<th>Name of Consultant</th>
<th>Service Provided</th>
<th>Computation</th>
<th>Cost</th>
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<tbody>
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<td></td>
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<td>Fee Basis</td>
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<td>8 Hour Day</td>
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</table>

| SUBTOTAL           | $0               |

CONSULTANT FEES NARRATIVE (FEDERAL)
## CONSULTANT FEES (NON-FEDERAL)

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<tr>
<th>Name of Consultant</th>
<th>Service Provided</th>
<th>Computation</th>
<th>Cost</th>
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<td></td>
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<td>8 Hour Day</td>
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<td>SUBTOTAL</td>
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## CONSULTANT FEES NARRATIVE (NON-FEDERAL)

None
Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

### CONSULTANT EXPENSES (FEDERAL)

<table>
<thead>
<tr>
<th>Purpose of Travel</th>
<th>Location</th>
<th>Computation</th>
<th>Cost</th>
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<td>Item</td>
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<td>Lodging</td>
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<td><strong>FEDERAL TOTAL</strong></td>
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### CONSULTANT EXPENSES NARRATIVE (FEDERAL)


### CONSULTANT EXPENSES (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Purpose of Travel</th>
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<th>Computation</th>
<th>Cost Rate</th>
<th>Basis for Rate</th>
<th>Quantity</th>
<th>Number of People</th>
<th>Number of Trips</th>
<th>Cost</th>
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<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Transportation:</td>
<td></td>
<td></td>
<td></td>
<td>Round-trip</td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Local Travel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>

| Subtotal          |          |             |           |                |          |                  |                 | **$0.00** |
| **SUBTOTAL**      |          |             |           |                |          |                  |                 | **$0.00** |
| **NON-FEDERAL TOTAL** |      |             |           |                |          |                  |                 | **$0.00** |

### CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

<table>
<thead>
<tr>
<th>TOTAL CONSULTANTS</th>
<th>$0</th>
</tr>
</thead>
</table>
Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of $150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

### CONTRACTS (FEDERAL)

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FEDERAL TOTAL** $0

### CONTRACTS NARRATIVE (FEDERAL)

---
<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Total Contracts</th>
<th>Total Consultants / Contracts</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Contracts (Total)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Contracts (Narrative)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
H. **Other Costs** – List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. *To View an Example, Click Here*

### OTHER COSTS (FEDERAL)

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Quantity</td>
<td>Basis</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$0

**FEDERAL TOTAL** $0

### OTHER COSTS NARRATIVE (FEDERAL)


## OTHER COSTS (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
<th>Length of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| NON-FEDERAL TOTAL | $0 |

## OTHER COSTS NARRATIVE (NON-FEDERAL)

| TOTAL OTHER COSTS | $0 |
I. **Indirect Costs** — Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a *fully executed, negotiated agreement*), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant’s *cognizant Federal agency*, or the applicant may elect to charge a deminimis rate of 10% of modified total direct costs as indicated in *2 CFR Part 200.414f*. If the applicant's accounting system permits, costs may be allocated in the direct cost categories. *(Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73)* [To View an Example, Click Here](#)

**INDIRECT COSTS (FEDERAL)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base</td>
<td>Rate</td>
</tr>
<tr>
<td>FEDERAL TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**INDIRECT COSTS NARRATIVE (FEDERAL)**


### INDIRECT COSTS (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base</td>
<td>Rate</td>
</tr>
</tbody>
</table>

**NON-FEDERAL TOTAL**

$0

### INDIRECT COSTS NARRATIVE (NON-FEDERAL)

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL INDIRECT COSTS**

$0
Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Federal Request</th>
<th>Non-Federal Amounts</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Personnel</td>
<td>$50,936</td>
<td></td>
<td>$50,936</td>
</tr>
<tr>
<td>B. Fringe Benefits</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>C. Travel</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>D. Equipment</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>E. Supplies</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>F. Construction</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>G. Consultants/Contracts</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>H. Other</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Direct Costs</td>
<td>$50,936</td>
<td>$0</td>
<td>$50,936</td>
</tr>
<tr>
<td>I. Indirect Costs</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>TOTAL PROJECT COSTS</td>
<td>$50,936</td>
<td>$0</td>
<td>$50,936</td>
</tr>
</tbody>
</table>

Federal Request | $50,936
Non-Federal Amount | $0
Total Project Cost | $50,936

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventeenth Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.
**Grant:** Edward Byrne Memorial Justice Assistant Grant Program 2022  
**Agency:** City of Palmdale  
**Project Title:** Enhanced Traffic Enforcement  
**Project Contact:** Heather Nichols, hnicols@cityofpalmdale.org, 661-267-5126

**BUDGET SUMMARY AND BUDGET NARRATIVE**

The City of Palmdale is eligible for $50,943 through the 2022 JAG Program. The City anticipates expending all grant funds during the FY 2022-23, which began July 1, 2022 through June 30, 2023. The proposed budget for this grant is as follows:

**Budget Summary**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Computation</th>
<th>Total Cost</th>
<th>Total Requested JAG 2022 Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Jason Towne Grant Bonus Deputy</td>
<td>Full-time, contract rate is estimated to be $227,801.00 (inclusive of benefits and is the City’s contract rate from the Los Angeles County Sheriff’s Department (LASD)), deputy is deployed 100% to the project</td>
<td>$227,801.00</td>
<td>$25,471.50</td>
</tr>
<tr>
<td>Deputy Sheldon Sherman Grant Bonus Deputy</td>
<td>Full-time, contract rate is estimated to be $227,801.00 (inclusive of benefits and is the City’s contract rate from the Los Angeles County Sheriff’s Department (LASD), deputy is deployed 100% to the project</td>
<td>$227,801.00</td>
<td>$25,471.50</td>
</tr>
<tr>
<td><strong>Personnel Total</strong></td>
<td></td>
<td><strong>$455,602.00</strong></td>
<td><strong>$50,943.00</strong></td>
</tr>
<tr>
<td>Total Expenditure</td>
<td></td>
<td><strong>$455,602.00</strong></td>
<td></td>
</tr>
<tr>
<td><strong>JAG 2022 Requested Funds</strong></td>
<td></td>
<td><strong>$50,943.00</strong></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td></td>
<td><strong>$404,659.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Budget Narrative**

The City contracts for complete municipal law enforcement services with the Los Angeles County Sheriff’s Department (LACSD) based on past studies, which have analyzed the delivery of public safety services compared to the per capita costs of operating a municipal agency. Studies have shown that areas patrolled by contract Sheriff’s experience a 50% lower crime rate and estimate the average costs for a sheriff’s contract is nearly 50% lower than the costs to operate and insure a municipal police agency. The City contracts with LACSD to provide all law enforcement services as the most cost-effective way to provide public safety services for its residents.

The City is eligible for $50,943.00 through the 2022 JAG Program. Two (2) bonus deputy salaries will be partially funded by the grant. The City is not requesting matching funds and will utilize General Fund expenditures to make up the amount not covered by this grant request.
Grant: Edward Byrne Memorial Justice Assistant Grant Program 2022
Agency: City of Palmdale
Project Title: Enhanced Traffic Enforcement
Project Contact: Heather Nichols, hnicols@cityofpalmdale.org, 661-267-5126

INDIRECT COST RATE AGREEMENT

NOT APPLICABLE
Background

Recipient's financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

1. Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.

2. Accurate, current, and complete disclosure of the financial results of each Federal award or program.

3. Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.

4. Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.

5. Comparison of expenditures with budget amounts for each Federal award.

6. Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.

7. Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.

8. Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:
   - Organization Name: City of Palmdale
   - Street1: 38300 Sierra Highway
   - City: Palmdale
   - State: CA
   - Zip Code: 93550

2. Authorized Representative's Name and Title:
   - First Name: Ronda
   - Last Name: Perez
   - Title: Interim City Manager

3. Phone: 6612675115

4. Fax:

5. Email: rperez@cityofpalmdale.org

6. Year Established: 1962

7. Employer Identification Number (EIN): 95-2226242

8. DUNS Number: 15-281-7664

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(e)?
   - Yes □ No □
### AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

- [ ] Yes
- [ ] No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

- [ ] Yes
- [ ] No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)? (Please check all that apply):

- [ ] Single Audit under OMB A-133 or Subpart F of 2 C.F.R. Part 200
- [ ] Financial Statement Audit
- [ ] Defense Contract Audit (DCAA)
- [ ] Other Audit & Agency (list type of audit):

- [ ] None (if none, skip to question 13)

11. Most Recent Audit Report Issued:

- [ ] Within the last 12 months
- [ ] Within the last 2 years
- [ ] Over 2 years ago
- [ ] N/A

Name of Audit Agency/Firm: **Eide Bailly**

### AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

- [ ] Unqualified Opinion
- [ ] Qualified Opinion
- [ ] Disclaimer, Going Concern or Adverse Opinions
- [ ] N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 0

Enter the dollar amount of questioned costs (if none, enter "$0"): 0

Were material weaknesses noted in the report or opinion?

- [ ] Yes
- [ ] No

13. Which of the following best describes the applicant entity's accounting system:

- [ ] Manual
- [ ] Automated
- [ ] Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

- [ ] Yes
- [ ] No
- [ ] Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

- [ ] Yes
- [ ] No
- [ ] Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

- [ ] Yes
- [ ] No
- [ ] Not Sure
17. Does the applicant entity’s accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?  
☐ Yes  ☐ No  ☐ Not Sure

18. Does the applicant entity’s accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?  
☐ Yes  ☐ No  ☐ Not Sure

19. Is applicant entity familiar with the “cost principles” that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?  
☐ Yes  ☐ No  ☐ Not Sure

**PROPERTY STANDARDS AND PROCUREMENT STANDARDS**

20. Does the applicant entity’s property management system(s) maintain the following information on property purchased with federal award funds: (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?  
☐ Yes  ☐ No  ☐ Not Sure

21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?  
☐ Yes  ☐ No  ☐ Not Sure

22. a) Are the applicant entity’s procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?  
☐ Yes  ☐ No  ☐ Not Sure

22. b) Do the applicant entity’s procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?  
☐ Yes  ☐ No  ☐ Not Sure

23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the “Excluded Parties List” system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?  
☐ Yes  ☐ No  ☐ Not Sure

**TRAVEL POLICY**

24. Does the applicant entity:  
(a) maintain a standard travel policy?  
☐ Yes  ☐ No

(b) adhere to the Federal Travel Regulation (FTR)?  
☐ Yes  ☐ No

**SUBRECIPIENT MANAGEMENT AND MONITORING**

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?  
☐ Yes  ☐ No  ☐ Not Sure

☐ N/A - Applicant does not make subawards under any OJP awards
26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?  
☐ Yes ☐ No ☐ Not Sure  
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?  
☐ Yes ☐ No ☐ Not Sure  
☐ N/A - Applicant does not make subawards under any OJP awards

**DESIGNATION AS ‘HIGH-RISK’ BY OTHER FEDERAL AGENCIES**

28. Is the applicant entity designated “high risk” by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant’s past performance, or other programmatic or financial concerns with the applicant.)  
☐ Yes ☐ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

(b) Date(s) the agency notified the applicant entity of the “high risk” designation:

(c) Contact information for the “high risk” point of contact at the federal agency:

   Name:
   Phone:
   Email:

(d) Reason for “high risk” status, as set out by the federal agency:

---

**CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY**

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative (“AOR”), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Ronda Perez  
Date: 07/21/2022

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman  
☐ Other: Interim City Manager

Phone: 661/267-5115
DISCLOSURE OF PROCESS RELATED TO EXECUTIVE COMPENSATION

NOT APPLICABLE
Grant: Edward Byrne Memorial Justice Assistant Grant Program 2022
Agency: City of Palmdale
Project Title: Enhanced Traffic Enforcement
Project Contact: Heather Nichols, hnichols@cityofpalmdale.org, 661-267-5126

PROJECT ABSTRACT

The City of Palmdale proposes the use of the Edward Byrne Memorial Justice Assistance Recovery Grant (JAG) funds to continue the contract of two additional motorcycle deputies.

These two deputies are primarily utilized for directed enforcement efforts to help reduce total overall collisions in the city by 4%, reduce speed related collisions by 4%, reduce DUI related collisions by 5% and reduce the percentage of DUI related collisions involving an injury or fatality by 10% by the end of June 2023.

The deputies, additionally are available to respond to calls for service and will work in coordination with the City’s Neighborhood Services Department to identify high-risk areas and other areas of concern, such as School zones. They will also be responsible for conducting DUI checkpoints and neighborhood traffic operations to reduce speed.

The city will establish separate accounts to track and record all expenditures related to the JAG Recovery Grant. The City will comply with all reporting requirements outlined in the grant.

The ten project identifiers that will be associated with the proposed project activities, include: alcohol testing, drugs, corrections, crime prevention, DWI, education, evaluation, impaired driving, policing, and traffic enforcement.
Grant: Edward Byrne Memorial Justice Assistant Grant Program 2022
Agency: City of Palmdale
Project Title: Enhanced Traffic Enforcement
Project Contact: Heather Nichols, hnicols@cityofpalmdale.org, 661-267-5126

RESEARCH AND EVALUATION INDEPENDENCE AND INTEGRITY STATEMENT

NOT APPLICABLE
U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Edward Byrne Justice Assistance Grant Program FY 2022 Local Solicitation
Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality’s application for an award under the FY 2022 Edward Byrne Justice Assistance Grant (“JAG”) Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs (“OJP”), U.S. Department of Justice (“USDOJ”), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.

2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.

4. I assure that, before the date of this certification—(a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.

5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.

6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

________________________
Signature of Chief Executive of the Applicant Unit of Local Government

________________________
Date of Certification

________________________
Printed Name of Chief Executive

________________________
Title of Chief Executive

________________________
Name of Applicant Unit of Local Government

Rev. April 26, 2022
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action:
   - a. contract
   - b. grant
   - c. cooperative agreement
   - d. loan
   - e. loan guarantee
   - f. loan insurance

2. * Status of Federal Action:
   - a. bid/offering
   - b. initial award
   - c. post-award

3. * Report Type:
   - a. initial filing
   - b. material change

4. Name and Address of Reporting Entity:
   - Date: 
   - City of Palmdale
   - Street 1: 22000 Sierra Highway Palmdale
   - City: Palmdale
   - State: CA
   - Zip: 93550

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency:
   - DOJ

7. * Federal Program Name/Description:
   - Edward Byrne Memorial Justice Assistance Grant Program
   - CFDA Number, if applicable: 16.738

8. Federal Action Number, if known:

10. a. Name and Address of Lobbying Registrant:
    - Prefix
    - * First Name: Christopher
    - Middle Name
    - Suffix
    - Last Name: Townsend
    - Street 1: 2401 Dove St Suite 330
    - City: Newport Beach
    - State: CA
    - Zip: 92660

10. b. Individual Performing Services (including address if different from No. 10a):
    - Prefix
    - * First Name: Ken
    - Middle Name
    - Suffix
    - Last Name: Golden
    - Street 1: 600 Pennsylvania Ave
    - City: Washington DC
    - State: District of Columbia
    - Zip: 20003

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the other when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

   * Signature: [Signature]
   - [Completed on submission to Grants.gov]

   * Name:
   - Prefix
   - * First Name: Perez
   - Middle Name
   - Suffix
   - Last Name: Perez

   * Title: Interim City Manager
   - [Telephone No.: [6612635115]
   - [Date: Completed on submission to Grants.gov]

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