CITY OF PALMDALE  
COUNTY OF LOS ANGELES, CALIFORNIA  
RESOLUTION NO. CC 2018-041  

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PALMDALE, CALIFORNIA, ADOPTING REGULATIONS FOR  
CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO  
CANDIDATES’ STATEMENTS SUBMITTED TO THE VOTERS AT  
AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018.  

WHEREAS, Section 13307 of the Elections Code of the State of  
California provides that the governing body of any local agency adopt regulations  
pertaining to materials prepared by any candidate for a municipal election,  
including costs of the candidate’s statement;  

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF  
PALMDALE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE,  
DETERMINE AND ORDER AS FOLLOWS:  

SECTION 1. GENERAL PROVISIONS. That pursuant to Section  
13307 of the Elections Code of the State of California, each candidate for  
elective office to be voted for at an Election to be held in the City of Palmdale on  
November 6, 2018, may prepare a candidate’s statement on an appropriate form  
provided by the City Clerk. The statement may include the name, age, and  
occupation of the candidate and a brief description of no more than 200 words of  
the candidate’s education and qualifications expressed by the candidate himself  
or herself. The statement shall not include party affiliation of the candidate, nor  
membership or activity in partisan political organizations. The statement shall  
be filed in typewritten form in the Office of the City Clerk at the time the candidate’s  
nomination papers are filed. The statement may be withdrawn, but not changed,  
during the period for filing nomination papers and until 5:00 p.m. of the next  
working day after the close of the nomination period.  

SECTION 2. FOREIGN LANGUAGE POLICY.  

A. Pursuant to the Federal Voting Rights Act, candidates’  
statements will be translated into all languages required by the  
County of Los Angeles.
B. The County will print and mail sample ballots and candidates statements in the required languages to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates’ statements in the required languages available at all polling places, on the County’s website, and in the Election Official’s office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall not be required to pay for the cost, if any, of translating the candidate's statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidate’s statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidate’s statement in the Spanish language required in Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates’ statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter’s pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate
and may, on a pro rata basis, bill the candidate for additional actual expense or 
refund any excess paid depending on the final actual cost. In the event of 
derunderpayment, the clerk may require the candidate to pay the balance of the 
cost incurred. In the event of overpayment, the clerk shall prorate the excess 
amount among the candidates and refund the excess amount paid within 30 
days of the election.

SECTION 4. MISCELLANEOUS.

A) All translations shall be provided by professionally-certified 
translators.

B) The City Clerk shall follow the guidelines as prepared by the 
Los Angeles County Clerk and these guidelines will be 
presented to each candidate to the same extent and manner as 
allowed in previous City elections.

C) The City Clerk shall comply with all recommendations and 
standards set forth by the California Secretary of State 
regarding occupational designations and other matters relating 
to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be 
permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or 
the candidate’s representative a copy of this Resolution at the time nomination 
papers are issued.

SECTION 7. That all previous resolutions establishing Council 
policy on payment for candidates’ statements are repealed.

SECTION 8. That this resolution shall apply only to the election to 
be held on November 6, 2018, and shall then be repealed.
SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 5th day of June, 2018.

Approved as to form:

James C. Ledford, Mayor

ATTEST:

Rebecca J. Smith, City Clerk

I, Rebecca J. Smith, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of June, 2018 by the following roll call vote:

AYES: Ledford, Carrillo, Hofbauer, Bettencourt, Bishop

NOES: None

ABSTAIN: None

ABSENT: None

Date: 6/11/2018

Rebecca J. Smith, City Clerk
SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 5th day of June, 2018.

James C. Ledford, Mayor

ATTEST:

Rebecca J. Smith, City Clerk

Approved as to form:

Wm. Matthew Ditzhazy
City Attorney

Rebecca J. Smith, City Clerk

I, Rebecca J. Smith, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of June, 2018 by the following roll call vote:

AYES: Ledford, Carrillo, Hofbauer, Bettencourt, Bishop

NOES: None

ABSTAIN: None

ABSENT: None

Date: 6/11/2018

Rebecca J. Smith, City Clerk