

Minutes, Board of Library Trustees

BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 495
OCTOBER 08, 2019 5:30 P.M.

1. CALL TO ORDER.

President David called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on October 08, 2019 in the Council Chamber, 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

Trustee Morris led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees Morris, Rutkowski-Hines and President David. Also in attendance were Library Director Shupe, Recreation Manager Dombrowski, Director of Recreation and Culture Smith and Administrative Associate Amaya.

Trustee Rutkowski-Hines made a motion to excuse the absence of Trustees Henkin and Manning. Trustee Morris seconded the motion. The motion carried.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD SEPTEMBER 10, 2019.

President David presented the Minutes of the regular meeting held September 10, 2019. Trustee Morris moved to approve the Minutes as presented. Trustee Rutkowski-Hines seconded the motion. The motion carried.

5. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

6. PUBLIC COMMENTS FROM THE FLOOR.

Tina Victory, President of the Friends of the Library distributed a Friends Update Flyer and spoke about recent events.

Library Board Members thanked Tina for her time, the monthly updates and all that she is doing for the Library and was presented with flowers by President David.

7. RESOLUTION LB 2019-14 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED SEPTEMBER 10, 2019 TOTALING \$7,617.01.

President David presented Resolution LB 2019-14 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated September 10, 2019 totaling \$7,617.01. Trustee Rutkowski-Hines moved to adopt Resolution LB 2019-14. Trustee Morris seconded the motion. The motion carried with Trustees, Morris, Rutkowski-Hines and President David all voting yes. Trustee Henkin and Manning were absent.

8. JIM PURTEE, CITY MANAGER REPORT.

City Manager Jim Purtee spoke about his experience with Library Systems and Services and about the plan to create a children's museum in the vacant building across from Development Services. Discussion ensued about the children's museum and the possibility of creating funds for enhancing library services.

9. CHUCK HEFFERNAN, DIRECTOR OF PUBLIC WORKS – UPDATE ON THE LIBRARY ADA IMPROVEMENT PROJECT.

Recreation Manager Dombrowski spoke on behalf of Director of Public Works Heffernan about the ADA Construction Project at the Library and distributed the Staff Report that was approved by City Council. Full completion of the project is anticipated before the end of the calendar year.

10. DIRECTOR'S REPORT.

Library Director Shupe distributed the Director's Report and the Quarterly Report. Discussion ensued about the Quarterly Report and the program attendance. President David asked about the date for the Inkwell Festival in 2020. Library Director Shupe responded that it will be scheduled for May 2nd. Discussion ensued.

11. STAFF COMMENTS.

Recreation Manager Dombrowski Spoke about the Kaleidoscope event that will take place on October 12th from 10am-6pm. Discussion ensued about the time of activities.

12. TRUSTEE COMMENTS.

None.

13. ADJOURNMENT.

President David adjourned the meeting at 6:18 p.m. to November 12, 2019 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2019.

ATTEST:

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California