

Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 494
SEPTEMBER 10, 2019 5:30 P.M.**

1. CALL TO ORDER.

President David called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on September 10, 2019 in the Council Chamber, 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

Trustee Rutkowski-Hines led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David. Also in attendance were Library Director Shupe, Recreation Manager Dombrowski, Assistant Library Director Petersen, Youth Librarian Beck and Administrative Associate Amaya.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD AUGUST 13, 2019.

President David presented the Minutes of the regular meeting held August 13, 2019. Trustee Henkin moved to approve the Minutes as presented. Trustee Rutkowski-Hines seconded the motion. The motion carried.

5. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

6. PUBLIC COMMENTS FROM THE FLOOR.

Tina Victory, President of the Friends of the Library distributed a Friends Update Flyer and spoke about recent events.

7. RESOLUTION LB 2019-13 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED AUGUST 08, 2019 TOTALING \$1,327.48.

President David presented Resolution LB 2019-13 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated August 08, 2019 totaling \$1,327.48. Trustee Rutkowski-Hines moved to adopt Resolution LB 2019-13. Trustee Henkin seconded the motion. The motion carried with Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David all voting yes.

8. DIRECTOR'S REPORT.

Library Director Shupe distributed the Director's Report. Discussion ensued about the Library renovation. Assistant Library Director Petersen spoke about the Adult Summer Reading Program and gave statistics on participation. Youth Librarian Beck spoke about the Teen and children's Summer Reading Program and gave statistics on participation for 2018 and 2019. Discussion ensued about the Summer Reading Program and Summer Lunch Program. President David suggested presenting a Certificate of Appreciation for the volunteer and staff member hired to help during the Summer Lunch program. Discussion ensued regarding the process for purchasing material for the Library collection as well as digital content.

9. STAFF COMMENTS.

None.

10. TRUSTEE COMMENTS.

None.

11. ADJOURNMENT.

President David adjourned the meeting at 6:34 p.m. to October 08, 2019 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2019.

ATTEST:

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California