

Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 492
JULY 09, 2019 5:30 P.M.**

1. CALL TO ORDER.

President David called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on July 09, 2019 in the Administration Training Room, 38300 Sierra Highway, Suite A.

2. PLEDGE OF ALLEGIANCE.

Library Director Shupe led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees Henkin, Rutkowski-Hines and President David. Also in attendance were Library Director Shupe, Recreation Manager Dombrowski and Administrative Associate Amaya.

President David made a motion to excuse the absence of Trustee Morris. Trustee Rutkowski-Hines seconded the motion. The motion carried.

4. ORGANIZATION OF THE BOARD. Nominations are accepted from the Board for the Offices of President and President Pro Tem of the Board of Library Trustees. Elected officers will serve a one-year term.

President David opened the floor for nominations for President and President Pro Tem of the Board. Trustee Henkin nominated President David for President. Trustee Rutkowski-Hines seconded the nomination. President David was elected unanimously. President David nominated Trustee Henkin for President Pro Tem. Trustee Rutkowski-Hines seconded the nomination. Trustee Henkin was elected unanimously.

5. APPROVAL OF MINUTES OF REGULAR MEETING HELD JUNE 11, 2019.

President David presented the Minutes of the regular meeting held June 11, 2019. Trustee Henkin moved to approve the Minutes as presented. Trustee Rutkowski-Hines seconded the motion. The motion carried.

6. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

7. PUBLIC COMMENTS FROM THE FLOOR.

Library Director Shupe stated that the Friends of the Library will be having a book sale on August 3rd. President David suggested posting flyers at locations selling back to school supplies.

8. RESOLUTION LB 2019-10 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED JUNE 03, 2019 TOTALING \$1,170.73.

President David presented Resolution LB 2019-10 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated June 03, 2019 totaling \$1,170.73. Trustee Rutkowski-Hines moved to adopt Resolution LB 2019-10. Trustee Henkin seconded the motion. The motion carried with Trustees Henkin, Rutkowski-Hines and President David all voting yes. Trustees Manning and Morris were absent.

9. RESOLUTION LB 2019-11 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, DESIGNATING BY TITLE AND NAME THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEALING RESOLUTION LB 2019-06 IN ITS ENTIRETY.

President David presented Resolution LB 2019-11 of the Board of Library Trustees of the City of Palmdale, California, Designating By Title and Name those Officials who are Authorized to Sign Checks and Warrants, and Repealing Resolution LB 2019-06 in its entirety. Trustee Henkin moved to adopt Resolution LB 2019-11. Trustee Rutkowski-Hines seconded the motion. The motion carried with Trustees Henkin, Rutkowski-Hines and President David all voting yes. Trustees Manning and Morris were absent.

10. DIRECTOR'S REPORT.

Library Director Shupe distributed the Director's Report. Discussion ensued about the American Library Association Conference (ALA) and game night at the Library.

11. STAFF COMMENTS.

Recreation Manager Dombrowski spoke about the community meetings regarding park design planning for the Rancho Vista Park on July 10th and Yellen Park on July 11th.

12. TRUSTEE COMMENTS.

Trustee Rutwoski-Hines thanked staff for the time put in to provide programs. President David spoke about attending the Serving with a Purpose Conference. The Board Members thanked the City for the concert tickets.

13. ADJOURNMENT.

President David adjourned the meeting at 5:56 p.m. to August 13, 2019 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2019.

ATTEST:

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California