

Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 490
MAY 14, 2019 5:30 P.M.**

1. CALL TO ORDER.

President Pro Tem Henkin called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on May 14, 2019 in the Council Chamber, 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

President Pro Tem Henkin led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees Henkin, Manning, Rutkowski-Hines and President David. Also in attendance were Library Director Shupe, Director of Recreation and Culture Smith, and Administrative Associate Amaya.

President David made a motion to excuse the absence of Trustee Morris. Trustee Rutkowski-Hines seconded the motion. The motion carried.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 09, 2019.

President David presented the Minutes of the regular meeting held April 09, 2019. Trustee Henkin moved to approve the Minutes as presented. Trustee Manning seconded the motion. The motion carried. Trustee Morris was absent.

5. PUBLIC COMMENTS ON AGENDA ITEMS

None.

6. PUBLIC COMMENTS FROM THE FLOOR.

Tina Victory, President of the Friends of the Library passed out a Friends Update Flyer and spoke about recent events. Discussion ensued about transportation books.

7. RESOLUTION LB 2019-07 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED MARCH 28, 2019 TOTALING \$6,154.02.

President David presented Resolution LB 2019-07 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated March 28, 2019 totaling \$6,154.02. Trustee Henkin moved to adopt Resolution LB 2019-07. Trustee Rutkowski-Hines seconded the motion. The motion carried with Trustees Henkin, Manning, Rutkowski-Hines and President David all voting yes. Trustee Morris was absent.

8. LIBRARY SERVICES SURVEY DISCUSSION.

Library Director Shupe presented the survey to the board and discussion ensued regarding some of the survey results. Library Board members would like additional input from library staff at the next meeting. Board members would like to continue discussion at the next meeting.

9. DIRECTOR'S REPORT.

Library Director Shupe presented the Director's report to the board. Discussion ensued about the Inkwell Festival, Library programs, the Courson Arts Colony and the library website. Library Director Shupe presented the Palmdale City Library Quarterly Report to the Board.

Trustee Henkin left at 6:37pm.

10. STAFF COMMENTS.

Trustee Manning requested that future Quarterly Reports be mailed in advance of the meeting.

11. TRUSTEE COMMENTS.

None.

12. ADJOURNMENT.

President David adjourned the meeting at 6:39p.m. to June 11, 2019 at 5:30 p.m. in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2019.

ATTEST:

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California