

**MINUTES
BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
CITY COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 513
WEDNESDAY, MAY 12, 2021 – 5:30 PM**

www.cityofpalmdale.org

1. CALL TO ORDER.

President Henkin called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on May 12, 2021 in the Council Chamber, 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

Trustee Rutkowski-Hines led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT HENKIN, TRUSTEES DAVID, MANNING, MORRIS AND RUTKOWSKI-HINES.

Responding to the roll call were Trustees David, Manning, Rutkowski-Hines and President Henkin. Also in attendance were Library Director Shupe, Parks & Recreation Manager Dombrowski, and Deputized Clerk Amaya. Trustee Morris was absent.

Trustee Rutkowski-Hines made a motion to excuse the absence of Trustee Morris. Trustee David seconded the motion. The motion carried.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 14, 2021.

President Henkin presented the Minutes of the regular meeting held April 14th, 2021. Trustee Manning moved to approve the minutes as presented. Trustee David seconded the motion. The motion carried. Trustee Morris was absent.

Moved by John Manning; seconded by Challen David to Approve the Minutes for the April 14, 2021 Meeting.

Motion : 4 - 0

Voting For: Challen David, Alan Henkin, John Manning, Deborah Rutkowski-Hines

Voting Against: None

5. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

6. PUBLIC COMMENTS FROM THE FLOOR.

None.

7. FISCAL YEAR 2021/22-2022/23 BIENNIAL PROPOSED BUDGET.

Parks and Recreation Manager Dombrowski and Assistant Finance Manager Samson presented the Fiscal Year 2021/22 – 2022/23 Proposed Budget. Discussion ensued regarding the budget line items. Trustee David made a motion to approve a recommendation to the City Council to approve the budget. Trustee Rutkowski-Hines seconded the motion. The motion carried with Trustees David, Manning, Rutkowski-Hines and President Henkin voting yes. Trustee Morris was absent.

Moved by Challen David; seconded by Deborah Rutkowski-Hines to Recommend the Budget for approval by the City Council.

Motion Passed: 4 - 0

Voting For: Challen David, Alan Henkin, John Manning, Deborah Rutkowski-Hines

Voting Against: None

8. DISCUSSION: STRATEGIC PLANNING FOR LIBRARY SERVICES IN THE CITY OF PALMDALE.

Sara Roberts, Director of Library Operations for Library Systems and Services held a discussion for the Strategic Planning for Library Services in the City of Palmdale. Library Trustees gave input regarding current and future library services.

9. DIRECTOR'S REPORT.

Library Director Shupe thanked the Library Trustees for their participation in the Strategic Planning process for Palmdale City Library. Library Director Shupe also mentioned that beginning today and continuing until May 26th, members of the community are invited to take an online survey regarding library services in Palmdale. Library Director Shupe also announced that there is a program that was recorded with Jesse Davidson, a local Musician that will be made available on the Library's YouTube channel on Saturday, May 22nd at 10am. Library Director Shupe mentioned that the Library will return to pre-COVID public service hours beginning on Monday, June 7th, which will be Monday -Thursday 10am-8pm; Friday and Saturday 10am to 5pm and Sunday 1pm – 5pm. The Library will also kick off the Summer Reading Program that week. Library Director Shupe also spoke about a partnership with Glendale Public Library that will be hosting two "Be the Change Series" virtual programs. One will be on May 20th and the other on May 27th, both at 6:30pm. Parks and Recreation Manager Dombrowski gave an update on the progress of the elimination of overdue fines.

10. STAFF COMMENTS.

Parks and Recreation Manager Dombrowski had no additional comments other than what he spoke about during the Directors Report regarding the update on the process of eliminating overdue fines.

11. TRUSTEE COMMENTS.

Trustee David congratulated everyone involved in the process of eliminating overdue fines. President Henkin thanked Trustee David for speaking during the City Council meeting and also thanked everyone involved for the support in eliminating overdue fines.

12. ADJOURNMENT.

President Henkin adjourned the meeting at 6:41 p.m. to June 09, 2021 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2021.

ATTEST:

ALAN HENKIN, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Deputized Clerk
Board of Library Trustees
City of Palmdale, California