



PALMDALE

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**BOARD OF LIBRARY TRUSTEES MEETING
CITY COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
WEDNESDAY, APRIL 14, 2021
AGENDA NO. 512
www.cityofpalmdale.org**

WELCOME

EMERGENCY PUBLIC MEETING PROCEDURE DUE TO COVID-19

As a result of the COVID-19 emergency, and resulting orders and direction from the President of the United States, the Governor of the State of California, and the County of Los Angeles Department of Public Health temporary Health Officer Order, effective Tuesday, December 1, 2020, the Palmdale City Council Chamber will be closed to the public, until further notice. Library Board members may choose to participate via conference call.

How to Observe the Meeting:

1. Spectrum local access Channel 27
2. Online live webcast at:
 - <https://cityofpalmdale.org/363/Board-of-Library-Trustees>
 - Under meetings click on: "View Library Trustees Meeting"

How to Submit Public Comments on this Agenda:

Note: Public Comments submitted will become part of the official meeting record.

1. Access the public comment form here: www.cityofpalmdale.org/PublicComment
2. Fill out the form
3. Click Submit
4. The cut off times are one hour prior to the time listed on the printed agenda (e.g: 5:30 p.m. meeting cut-off is 4:30 p.m.)

Please note: The Library Board of Trustees is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact Library Office at (661)267-5600 at least 72 hours prior to the meeting.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL: PRESIDENT HENKIN, TRUSTEES DAVID, MANNING, MORRIS AND RUTKOWSKI-HINES.
4. APPROVAL OF MINUTES OF SPECIAL MEETING HELD MARCH 10, 2021.
 - 4.1 Suggested motion to approve the March 10, 2021 minutes.
5. PUBLIC COMMENTS ON AGENDA ITEMS. **PLEASE NOTE:** A three-minute time limit will be imposed on each speaker other than staff members.
6. PUBLIC COMMENTS FROM THE FLOOR. **PLEASE NOTE:** A three-minute time limit will be imposed on each speaker other than staff members. The Board can take no action on items not listed on the agenda.
7. RESOLUTION LB 2021-03 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, PROVIDING THE CITY OF PALMDALE A PATRON OVERDUE FINES AND ADMINISTRATIVE FEES RECOMMENDATION.
 - 7.1 **Suggested Motion :** Move to adopt Resolution LB 2021-03 (Roll Call Vote - Requires three (3) affirmative votes to adopt)
8. RESOLUTION LB 2021-04 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, APPROVING AND ADOPTING POLICY #311 – LOCAL HISTORY ROOM COLLECTION DEVELOPMENT AND RETENTION.
 - 8.1 **Suggested Motion :** Move to adopt Resolution LB 2021-04 (Roll Call Vote - Requires three (3) affirmative votes to adopt)

9. RESOLUTION LB 2021-05 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, APPROVING AND ADOPTING THE REVISED POLICY #310 – COLLECTION DEVELOPMENT.

9.1 **Suggested Motion:** Move to adopt Resolution LB 2021-05 (Roll Call Vote - Requires three (3) affirmative votes to adopt)

10. DIRECTOR'S REPORT.

11. STAFF COMMENTS.

12. TRUSTEE COMMENTS.

13. ADJOURNMENT. This meeting is adjourned to May 12, 2021 in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

Complete packets can be viewed at the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agendas and Staff Reports on our website at www.cityofpalmdale.org.