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**BOARD OF LIBRARY TRUSTEES MEETING
CITY COUNCIL CHAMBERS, 38300 SIERRA HIGHWAY, SUITE B, PALMDALE CA.
WEDNESDAY, MARCH 10, 2021
AGENDA 511
www.cityofpalmdale.org**

WELCOME

EMERGENCY PUBLIC MEETING PROCEDURE DUE TO COVID-19

As a result of the COVID-19 emergency, and resulting orders and direction from the President of the United States, the Governor of the State of California, and the County of Los Angeles Department of Public Health temporary Health Officer Order, effective Tuesday, December 1, 2020, the Palmdale City Council Chamber will be closed to the public, until further notice. Library Board members may choose to participate via conference call.

How to Observe the Meeting:

- 1. Spectrum local access Channel 27**
- 2. Online live webcast at:**
 - <https://cityofpalmdale.org/363/Board-of-Library-Trustees>**
 - Under meetings click on: “View Library Trustees Meeting”**

How to Submit Public Comments on this Agenda:

Note: Public Comments submitted will become part of the official meeting record.

- 1. Access the public comment form here:
www.cityofpalmdale.org/PublicComment**
- 2. Fill out the form**
- 3. Click Submit**
- 4. The cut off times are one hour prior to the time listed on the printed agenda (e.g: 5:30 p.m. meeting cut-off is 4:30 p.m.)**

Please note: The Library Board of Trustees is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact Library Office at (661)267-5600 at least 72 hours prior to the meeting.

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. ROLL CALL: PRESIDENT HENKIN, TRUSTEES DAVID, MANNING, MORRIS AND RUTKOWSKI-HINES.**
- 4. APPROVAL OF MINUTES OF REGULAR MEETING HELD FEBRUARY 10, 2021.**
 - 4.1 Suggested motion to approve the February 10, 2021 meeting minutes.
- 5. PUBLIC COMMENTS ON AGENDA ITEMS. PLEASE NOTE: A three-minute time limit will be imposed on each speaker other than staff members.**
- 6. PUBLIC COMMENTS FROM THE FLOOR. PLEASE NOTE: A three-minute time limit will be imposed on each speaker other than staff members. The Board can take no action on items not listed on the agenda.**
- 7. RESOLUTION LB 2021-02 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, PROVIDING THE PALMDALE CITY COUNCIL A RECOMMENDATION REGARDING FINES FOR OVERDUE LIBRARY MATERIALS.**
 - 7.1 **Suggested Motion:** Move to adopt Resolution LB 2021-02. (Roll Call Vote - Requires three (3) affirmative votes to adopt.)
- 8. DISCUSSION REGARDING ACCRUED PATRON FINES AND FEES.**
- 9. DISCUSSION REGARDING LOCAL HISTORY COLLECTION AND RETENTION POLICY.**
 - 9.1 Local History Collection and Retention Policy Draft.

10. DIRECTOR'S REPORT.

11. STAFF COMMENTS.

12. TRUSTEE COMMENTS.

13. ADJOURNMENT. This meeting is adjourned to April 14, 2021 in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

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