

Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 509
JANUARY 13, 2021 5:30 P.M.**

1. CALL TO ORDER.

President Henkin called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:31 p.m. on January 13, 2021 in the Council Chamber, 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

Trustee Rutkowski-Hines led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT HENKIN, TRUSTEES DAVID, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees David, Manning, Rutkowski-Hines and President Henkin. Also in attendance were Library Director Shupe, Parks & Recreation Manager Dombrowski, and Administrative Associate Aubrey. Trustee Morris was absent.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 08, 2020.

President Henkin presented the Minutes of the regular meeting held December 08, 2020. Trustee David moved to approve the Minutes as presented. Trustee Rutkowski-Hines seconded the motion. The motion carried.

5. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

6. PUBLIC COMMENTS FROM THE FLOOR.

None.

7. RESOLUTION LB 2021-01 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, APPROVING AND ADOPTING, CHANGING THE DAY OF ITS REGULAR MEETING FROM THE SECOND TUESDAY TO THE SECOND WEDNESDAY OF THE MONTH; TO BEGIN FEBRUARY 10, 2021 AT 5:30

President Henkin presented Resolution LB 2021-01 of the Board of Library Trustees of the City of Palmdale, California, Approving and Adopting, Changing the Day of its Regular Meeting from the Second Tuesday to the Second Wednesday of the month; to begin February 10, 2021 at 5:30 p.m. Trustee Rutkowski-Hines motioned to adopt Resolution LB 2021-01 and Trustee David seconded the motion. The motion carried with Trustees, David, Manning, Rutkowski-Hines and President Henkin voting yes. Trustee Morris was absent.

8. DIRECTOR'S REPORT.

Library Director Shupe gave a verbal report and distributed documents as well. Library Director Shupe remarked that because of the increase in COVID cases internal staff meetings would be done virtually. Additionally, any new programming would also have to be done virtually. All levels of service continue to be maintained even during the increase in COVID cases. Next, Library Director Shupe gave an update on the completion of the Fall Lunch Library Literacy Outreach Program. Overall, 15 school sites were visited, and an estimated 10,275 attendees received about 8,000 free books and other library and literacy materials. Next, Library Director Shupe talked about the Patron Holiday Grab & Go Program. Approximately 300 children attended with their adults and received a goodie bag containing craft and coloring materials related to Christmas, Kwanzaa and Hanukkah. Next, Library Director Shupe talked about the Library's Community Inclusiveness Committee's efforts to post and share multiple informational posts on social media promoting library materials pertaining to Hanukkah and Kwanzaa and the positive feedback that was received. Library Director Shupe also gave updates on other programs such as Coffee & Coloring, Teen Geek Club, Virtual Writing Club and National Hobby Month program. Library Director Shupe then talked about Inkwell: Palmdale's Book and Art Festival which will be held on May 1, 2021. This collaboration between Legacy Commons, the City Parks and Recreation Department and the Library has invited local authors and artists to apply to participate. It will be a virtual program this year. Lastly, Library Director Shupe talked about the essay writing contest the Library is sponsoring. It will run from January 19th through February 20th and the topic is "Who is Your Favorite African American Hero and How has She or He Influenced Your Life?" The contest is open for 6th to 12th grade students. Wednesday March 3rd the winners will be recognized during a Zoom webinar.

9. DISCUSSION REGARDING LIBRARY FINES AND FEES.

Library Director Shupe provided a handout outlining the Fine Free Proposal which could possibly lead to eliminating overdue fines. Several questions were asked and after much discussion Trustee David asked that this item be added to the agenda for next month so that it could be discussed further.

10. STAFF COMMENTS.

Parks and Recreation Manager Dombrowski thanked everyone for attending this meeting via zoom on short notice.

11. TRUSTEE COMMENTS.

Trustee David invited everyone to a day of service to clean up the Amargosa Creek area in honor of Martin Luther King Day on Saturday, January 16th from 7 a.m. to 5 p.m. President Henkin taught everyone a new Yiddish word – Oysgezooomt! Which translates to over-zoomed in reference to too many zoom meetings.

12. ADJOURNMENT.

President Henkin adjourned the meeting at 6:30 p.m. to February 10, 2021 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2021.

ATTEST:

ALAN HENKIN, President
Board of Library Trustees
City of Palmdale, California

ERIN AUBREY, Assistant Secretary
Board of Library Trustees
City of Palmdale, California